SPECTRA LEADer

Applicant Reference Form #1 – Faculty

I hereby waive any and all rights of access to this document which is to be included in my application for the SPECTRA LEADer position at the College of Charleston. This waiver applies to the Family Education Rights and Privacy Act. I understand that this document may not be used for any purpose other than the evaluation of my qualifications for employment.

Authorizing signature of applicant: ____________________________________ Date: ________________________

Full Name of Applicant: __________________________________________

To the evaluator: The above named person is applying for a SPECTRA LEADer position for the 2023 SPECTRA (Speedy Consolidation and Transition) Program with the Office of Multicultural Student Programs and Services at the College of Charleston. Please evaluate the capabilities of this student based on your interactions, paying specific attention to the skills listed below. For additional comments: please use the back of this form or attach your own letter of reference to the form. We value your assistance with our selection process.

This form can be hand-delivered, sent via campus mail, or emailed to Rochelle Johnson at johnsonrr@cofc.edu. The applicant can submit the reference form with the application; however, the form must be in a sealed envelope.

Reference Name: __________________________________________

E-mail Address: ___________________________ Phone Number: _____________________________

Qualities Needed for a LEADer Position | Exceptional | Above Average | Average | Below Average
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Leadership
Professionalism
Ability to set a good example as a role model
Responsibility
Maturity Level
Communication
Punctuality
Commitment to excellence
Confidentiality
Character
Integrity
Overall Evaluation: I recommend this candidate:

___Enthusiastically ___With some reservation ___I do not recommend this candidate.

______________________________________________ ______________________________
Signature Date

Please return form before Friday, December 16, 2022 to:
Office of Multicultural Student Programs and Services
College of Charleston - Multicultural Center, 207 Calhoun Street, Charleston, SC 29424
Phone: (843) 953-5660 Email: johnsonrr@cofc.edu