PARENT/GUARDIAN and STUDENT HANDBOOK

SPECTRA
(Speedy Consolidation and Transition Program)
July 7 – August 10, 2013
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July 19, 2013

Dear Parents/Guardians,

Our Parent-Guardian/Student Handbook contains information about the procedures, guidelines, and policies that have been established to make the College of Charleston and the SPECTRA summer transition program a positive and safe learning environment for the students, our faculty, and staff.

The staff for the Office of Multicultural Student Programs and Services (MSPS) will attempt to keep parents/guardians informed of any changes to the procedures, guidelines, or policies. However, unforeseen circumstances may necessitate immediate changes without notice. Therefore, statements in the handbook are subject to amendment with or without notice as needed. Please keep in mind that the handbook cannot cover every situation that may come up during the course of the SPECTRA program.

Since all students are expected to be familiar with the information in the handbook, parents/guardians are asked to review the handbook with your student. The parent/guardian and each student must sign and return the signature page to the Director or designee during the SPECTRA Orientation session on Sunday, July 7, 2013 at 3:00 p.m. located in Physicians Auditorium. Our expectation is that you and your student have read the SPECTRA handbook, and agree to support its mission, policies, procedures, and guidelines.

Please know that we are totally committed to the development and support of your student not only during the SPECTRA summer transition program, but also throughout their academic journey at the College of Charleston. We need your help and support because together we can make a difference in your student’s life. Thank you for your support of the SPECTRA summer transition program and your help in ensuring a successful start for your student.

Sincerely,

Teresa Smith, EdD
Director of Multicultural Student Programs and Services

A MEMBER OF THE DIVISION OF STUDENT AFFAIRS
SPECTRA
PARENT/GUARDIAN and STUDENT HANDBOOK Signature Page

Our signatures confirm that we have read the
SPECTRA Parent and Student Handbook

Student Name (PRINT) ______________________________________________________

Student Signature_________________________________________ Date ___________

Parent/Guardian (PRINT) ______________________________________________________

Parent/Guardian Signature______________________________ Date ___________

Director of SPECTRA _____________________________ Date ___________

Please print this page, sign and bring to the SPECTRA Orientation session on July 7, 2013.
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Office of Multicultural Student Programs and Services
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College of Charleston Faculty
(Summer Session II)

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Michael Owens
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SPECTRA
SPECTRA (Speedy Consolidation and Transition) was created over 32 years ago as a program to provide an academic and transition experience for multicultural and first-generation recent high school graduates who have been accepted to the College of Charleston and are enrolling for the fall semester. SPECTRA is a challenging program designed to assist underrepresented and/or first generation freshman students with making a smooth transition from high school to college. SPECTRA participants enroll in summer courses, which, upon successful completion, will apply toward their baccalaureate degree. In addition to the academic benefits, SPECTRA sponsors social, civic engagement, leadership, and culturally enriching activities. SPECTRA offers a balance of academics, student life, and student support services that provide its participants with a great foundation before entering college in the fall semester. The SPECTRA program is sponsored by the Office of Multicultural Student Programs and Services.

Goal
The goals of both of these summer transition programs are:

- Continue to increase underrepresented student population at the College of Charleston
- To achieve persistence and higher graduation rates of underrepresented students comparable to the general student body

Participation in SPECTRA Program
SPECTRA students are not classified as college freshman until they begin their fall semester. SPECTRA students will still be considered as recent high school graduates. SPECTRA students are not considered as the freshman class of 2014, until they begin their fall semester. Although not yet college freshman, SPECTRA students are expected to comply with the College of Charleston Student Handbook 2012-2013 (“Student Handbook”), including the Student Code of Conduct. SPECTRA students should review and be familiar with the guidelines in the Student Handbook, which can be found at http://studentaffairs.cofc.edu/honor-system/studenthandbook/documents-pdfs/handbook.pdf. In addition, SPECTRA students are expected to comply with the College of Charleston Guide to Residential Living 2012-2013 (“Residence Hall Guidelines”). SPECTRA students should review and be familiar with the Residence Hall Guidelines, which can be found at http://reslife.cofc.edu/documents/GuideToResidentialLiving%202012-2013.pdf.

As a SPECTRA student, you are expected to participate in all SPECTRA events and stay with the program for its duration. With the exceptions of dire emergencies, or extenuating circumstances, which will be handled on a case-by-case basis by the Director, students may not leave the College of Charleston during the SPECTRA program.

Summer LEADer Qualifications
Students applying for the SPECTRA summer positions are screened, and attend three intensive panel interviews before being selected as a LEADer. There are certain criteria that help students become effective LEADers for SPECTRA participants. Some of the criteria include being supportive, non-judgmental, good listener, willingness to help others, their academic standing, respect for diverse student group, ability to adhere to the FERPA laws and confidentiality. The LEADers go through an extensive training program and our standard of excellence bar is set VERY HIGH for them! In addition, the SPECTRA: STEM LEADers have to be recommended by two professors from the School of Sciences and Mathematics and their SPECTRA: STEM advisor.

We are very proud of the students selected to be SPECTRA LEADers for this year. However, please keep in mind that our SPECTRA LEADers are NOT trained for advanced mental health counseling. If there is a history of any mental health related conditions, you need to have him/her arrange to see a professional at the Counseling Center, or refer to a doctor at one of the hospitals in the vicinity of the college.
STUDENT SERVICES

Health Services
A myriad of health services is available to SPECTRA Students during the summer session through the Student Health Service Center, which is located at 181 Calhoun Street near the Calhoun Street gate. A completed medical consent form must be on file before a student can be treated. Treatment by any physician, other than those at the College of Charleston’s Health Services, will be at the students’ own expense. If the student becomes too ill to attend class, we may take the student to the College’s Student Health Services. If the student is referred to one of the hospitals, the parent/guardian will be contacted.

Absence from the Program
If a student feels too sick to go to class, or attend an event, they are to contact their LEADer immediately! If a student misses class, an absence memo is required for professors. Your SPECTRA LEADer will explain that process. It is the responsibility of each student to bring their medications and take them as prescribed by their health professional. If refills are necessary, there is a CVS pharmacy located at the intersection of St. Philips and George Streets. The pharmacy phone number is 843.720.8523.

In the event of an emergency, your student will be taken to one of the area hospitals (MUSC or Roper) which are located on Calhoun Street. A College faculty, staff or SPECTRA LEADer will accompany the student. Please make sure we have all of your medical forms and information necessary so that there is not a delay in getting treatment for your student.

Counseling and Substance Abuse Services
The staff at the Counseling and Substance Abuse Services wants to partner with your student to help ensure their success academically, socially, psychologically, physically, spiritually and in any other way we can help them or you. If you have concerns about your student's mental health, you have the option of filling out an anonymous form that will go to the Dean of Students, who can reach out to this student and assess their well-being. The Counseling and Substance Abuse Office (175 Calhoun Street Charleston, South Carolina 29424) is located next in Robert Scott Small (RSS) Building which is located along “Cougar Mall”. You enter the RSS building through the front glass doors and walk up two flights. There is an elevator at the rear of the building for parents/guardians needing to use the elevator. Telephone: 843.953.5640

Center for Disability Services
The Center for Disability Services is dedicated to:
- Providing reasonable and effective accommodations while promoting independence in the student with a diagnosed disability
- Offering educational opportunities to students, faculty and staff that enhance understanding of various types of disabilities and promoting an environment respectful of all
- Serves as a resource center for faculty, staff, students and the community.

SNAP (Students Needing Access Parity)
The Center for Disability Services provides assistance and guidance to students with a documented disability to ensure equal access to all programs and services at the College.

If your student has a disability for which accommodations need to be made, please have your student register with the Center for Disability Services, and then notify the Director of MSPS.
The Center for Disability Services Office location:
160 Calhoun Street, Lightsey Center, Suite 104
Telephone: (843) 953-1431 TDD: (843) 953-8284 fax: (843) 953-7731 Email: SNAP@cofc.edu
Website: http://disabilityservices.cofc.edu

Health and Accident Insurance
All students are automatically protected by a health and accident policy designed for SPECTRA, which serves as a secondary policy to the student’s family insurance. Coverage extends for the duration of the SPECTRA program. Insurance covers program activities only, not personal.

Library
The College of Charleston Addlestone Library is available for your use. The library’s professional staff welcomes the opportunity to assist you. SPECTRA students are subject to all library regulations and are responsible for lost or damaged books. Students should understand the code of conduct in the library. It is a quiet place to study with no excessive talking, listening to music that is too loud even with headphones, or playing around. You must be respectful, so other students using the library resources.

Post Office
Students should go to Mail Services and sign up for a mailbox during College orientation or the first week of SPECTRA. Mail Services is located on St. Phillip Street, under the parking garage. Please list your mailing address as follows:

Your Name
Assigned Mailbox Number CofC Complex
Charleston, SC 29424

A convenient self-service postal center is centrally located at Mail Services for stamps and other postal services. Students are encouraged to bring their own stamps and envelopes.

Phones
Each Residence Hall room is equipped with one phone line. You may wish to bring your own phone to use in your room. Your phone number will be assigned to you upon arrival. Outgoing long distance phone calls cannot be made unless charged or billed to a calling card. To access call waiting, press flash wait for three tones, press *4, repeat to click back over.

Bookstore
The College Bookstore offers school supplies, magazines, and College of Charleston clothing. Hours of operation are Monday - Friday, 7:45 AM to 5:30 p.m., Saturday 9:00 a.m. – 5:30 p.m. and Sunday 12:00 p.m. to 5:30 p.m.

Advising
The Academic Advising and Planning Center is located at the Lightsey Conference Center, Room 247, 160 Calhoun Street (same building as the bookstore; phone number is 843-953-5981). This is your passport to success.

Career Center
The Career Center is located at the Lightsey Conference Center, Room 216; (843) 953-5692. This office offers career counseling, job/career resource information, and ongoing job service bulletins for jobs (on campus and off campus).
Center for Student Learning
The Center for Student Learning is the College’s resource center, offering student academic support in personal tutoring for multiple subject areas and post undergraduate testing resources (GRE, GMAT, MCAT, LSAT, etc.), in addition to other services. It is located in the Addlestone Library on Calhoun Street. Participants are strongly advised to utilize the services available at the Center for Student Learning.

Financial Assistance and Veteran Affairs
The Office of Financial Assistance and Veteran Affairs is located on the 1st floor of the Lightsey Conference Center. The function of this office is to assist students and parents in identifying various methods of paying for a college education. The staff determines financial instruments and programs, which can assist students with their aid, but only if a FAFSA was completed.

Office of New Student Programs
The Office of New Student Programs is located in the Lightsey Conference Center Annex. The following services are administered through the Office of New Students Programs: Orientation, First Year Experience, and Learning Strategies.

Registrar/My Charleston
The Registrar’s office is located in the Lightsey Conference Center, 2nd floor. The College has developed an information system known as My Charleston. The system offers information such as: registration, drop/add, class schedule, personal data, grades and many other features. For more information, call the Office of the Registrar, 953-5668 or visit their website. Students must get in the habit of checking their “College’s” e-mail on a regular basis!

Student Life/Stern Student Center
The Stern Student Center is located on the corner of George and Glebe Street. The Stern Student Center is the center of most student activities on campus. This facility provides students with meeting rooms, lounge areas, performance space, a food court, and recreational services, such as a swimming pool, pool table and a workout facility.

Liberty Street Fresh Food Company
Liberty Street Fresh Food Company is located on the corner of St. Philip and Liberty Street. It is attached to the Liberty Street Residence Hall. Hot and cold meals will be served in the Fresh Food Company daily.

Computer Centers
The student-computing center on the main campus is located on the first floor of the Addlestone Library. There is also a study area located on the 1st floor of the Education Center. In addition, there are computers for student use located in the Office of Multicultural Student Programs and Services located at – 207 Calhoun Street (next door to the Addlestone Library).

Information Bulletin Boards
Bulletin Boards are located in the residence hall. SPECTRA students should get in the habit of checking the bulletin boards daily to stay informed about additions and/or changes to the schedule.
PUBLIC SAFETY

The men and women of the Department of Public Safety welcome you to the College of Charleston.

Patrol Officers
The College of Charleston campus and surrounding areas are patrolled twenty-four hours a day, seven days a week by certified Campus Police officers. Patrol officer assignments are divided into two twelve-hour shifts, each shift supervised by a sergeant. Patrol is conducted on foot, on bicycles and in vehicles. There are also orange call boxes located all around campus to use in emergency situations. The high visibility and mobility of these officers is an integral part of our community policing efforts. Officers are available to take information, file incident reports, conduct preliminary investigations, secure and unlock buildings, provide security at sports and social functions, provide security escorts and assist local law enforcement jurisdictions. These officers can be identified by their blue and gold uniform.

SecurityOfficers
State security officers are trained to staff the residence halls, the Education Center, and the gym. These officers provide internal security and liaison support for our patrol officers. These officers can be identified by their blue shirts.

The telephone numbers for the Campus Police/Public Safety are as follows:

**Emergency: 843-953-5611**

**Non-emergency: 843-953-5609**

Students, faculty, staff, and visitors can become safety-smart via Campus S.M.A.R.T.S.; provide important feedback and input for improving services; learn how to report a crime or just view our outstanding officers. We hope you find the information offered both helpful and useful. We also hope you enjoy the College of Charleston, as well as the City and its rich history.

Please make sure that your student completes their Cougar Alert form online! You can access this through MyCharleston.

Emergencies
The SPECTRA staff has planned the entire program with the safety and well-being of all participants as a foremost concern. Nevertheless, an emergency involving a student is always possible. Therefore, if parents or guardians expect to travel away from their primary residence during part or all of the four ½ week SPECTRA program, the Director requests the name, address, and telephone numbers (business and home) of a relative or other person empowered to act on behalf of the parents or guardians in the event of an emergency. This information can be documented on the medical consent form. A letter with the appropriate information about the anticipated absence and authorization for the party or parties along with parental responsibilities should be filed with the Director in such circumstances.

Parents wishing to communicate with students concerning emergencies should follow the protocol below:

1. Call your student first – If you cannot reach them, then…
2. Call the Head LEADER’s DUTY CELL PHONE

Additional phone numbers will be provided to parents and students during the SPECTRA Orientation session.
Fire Drill(s) in Residence Hall
As part of the college’s safety plan, fire drills occur on a regular basis. When the alarm goes off, wake up your suitemates, turn on the lights, leave your room, and close the suite door behind you. Use the stairs and go across the street, staying with your suitemates. Your LEADER will check to see that everyone is out of the facility. When all students have been accounted for, you will then be able to return to the Residence Hall, but only when instructed to do so. Please take these drills very seriously!
Campus Boundaries

SPECTRA LEADers will walk the participants throughout the boundary area. Students are not permitted to exceed the boundary area during the SPECTRA program. It is the student’s responsibility to ask questions he/she may have regarding the boundary area. If boundary areas are crossed, students will be given early curfew for a minimum of two nights, and they will call their parent/guardian informing them of this consequence in the presence of the head LEADER and associate director. The boundaries are clear and defined. Within those boundaries, students can go to any store, restaurant or shop with at least one other SPECTRA classmate. Students are not permitted to go anywhere alone even if it is within their boundaries. This is for the students' safety.

STUDENTS ARE NOT PERMITTED IN THE MARKET AREA ANYTIME AFTER 7 p.m.!

SPECTRA CAMPUS BOUNDARIES

➢ St. Phillip Street to Vanderhorst Street
➢ Vanderhorst Street to King Street
➢ King Street to Warren Street (Juanita Greenberg and Joe Pasta)
➢ King Street to Calhoun Street
➢ Calhoun Street to East Bay Street
➢ East Bay Street to Meeting Street
➢ Meeting Street to Market Street
➢ Calhoun Street to Pitt Street
➢ Pitt Street to Wentworth Street
➢ Wentworth Street to King Street
➢ King Street to Market Street
➢ Market Street to Concord Street
➢ Concord Street to Waterfront Park

Areas indicated on the boundary map in RED are prohibited after 8:00pm
STUDENT CONDUCT

As a SPECTRA student, you are expected to maintain very high standards of conduct and follow the rules and guidelines outlined in the 2012-2013 College of Charleston Student Handbook and the 2012-2013 Guide to Residential Living in conjunction with the specific rules of the SPECTRA program. You are asked to be sensitive to the needs of others, to respect the rights of your fellow SPECTRA students, and to cooperate with all of the SPECTRA faculty, staff, LEADers, college personnel, or other authorities and to respect College property. Certain behaviors such as fighting or arguing in class, residence hall or around the campus, using drugs or alcohol, having intimate relations with SPECTRA staff or other students, disrespecting faculty, staff, other SPECTRA students or your COUNSELING STAFF are incompatible with participation in the SPECTRA transition program and can result in your immediate dismissal from the program.

DISMISSAL REPERCUSSIONS

When a student is dismissed from the SPECTRA programs, the student will be dropped from his/her summer classes. The final grade will be determined by the professor and is contingent upon how long the student is enrolled in the course. To begin college with a failing grade and low GPA are huge burdens to carry in four years of undergraduate life. Students will be responsible for all fees incurred if they are dismissed from the program. Withdrawal from classes may also seriously affect those students with scholarships, financial aid, and/or grants that have specific grade stipulations and course credit stipulations. Please note, the Director WILL NOT consider these repercussions when making a dismissal decision.

All students are urged to adhere to the rules and regulations of the SPECTRA programs!

APPROPRIATE ATTIRE

During the months of July and August, the Charleston weather is very hot and humid. Therefore, participants are advised to wear comfortable, casual clothing to class. Please be advised that clothing must be appropriate and modest. Clothing such as shorts, jeans, slacks, skirts, blouses, tee shirts (without offensive wording or pictures), and casual shirts that are comfortable are appropriate. Additionally, participants should bring clothes if they enjoy working out in the gym and everyone will need a bathing suit for sporting activities.

Classrooms are often cold due to the pre-set air-conditioners, therefore a light jacket or sweater may be needed. Some of the events will require dressy attire: suits and ties or a dress shirt, tie and slacks for the men and dresses, skirts or nice slacks and blouses for the women.

Do people form an opinion about the way you dress? ABSOLUTELY! Does that mean you should avoid any sense of individuality? No. Although there is not a formal dress code for the SPECTRA programs, students are advised to exercise careful discretion in their clothing selections. All students should dress in an appropriate manner and carry themselves properly at all times. SPECTRA personnel reserve the right to ask a student to change clothes if they determine that clothes are inappropriate.
DAILY SCHEDULE

Your exact class schedule will be sent to you via e-mail.

Some SPECTRA Participants can expect to be in class starting as early as 7:45. The last class of the day ends at 1:30 pm; however, all SPECTRA participants have a mandatory workshop, presentations, and activities in the afternoon.

STEM Students can expect to be in class from 7:45 AM to 3 PM (with a lunch break) Monday through Friday.
STEM Students have a mandatory workshop on Tuesday and Thursday mornings.

Class attendance each day is mandatory.
Class attendance is crucial. Summer sessions are taught at a very fast pace. During the regular academic year, students have approximately 16 weeks to complete a semester. During the Summer II session, the 16 weeks are condensed into a four and a half week term. Therefore, if a student misses one day of class, it could equal to missing three days of classes during the regular semester. During the weekday evenings, students will attend workshops, events, presentations and other activities, which attendance is required. There are also mandatory study hours throughout the week.

SIGN IN and SIGN OUT
All students must sign in and out when leaving and returning to the Residence Hall. When you leave campus, you MUST sign out. Signing out requires you to be in the company of at least one other student. All students must sign back in when returning to campus. You must give the exact location of where you are going. (I.e. King Street Station, not just “out”). You must carry your cell phone at all times while you are off campus. Make sure your phone is charged and turned on to receive calls or text messages. NO EXCUSES! NO EXCEPTIONS!

Bonding Sessions
When time is allotted for activities, ALL STUDENTS MUST PARTICIPATE, unless time is needed to study for tests or exams (Case by case basis). Bonding is defined as a formation of close emotional ties between people. Bonding is a time when the group can come together as one to form a unique bond. A LEADER facilitates this time.

CURFEW and QUIET HOURS
Curfew for students on Sunday through Thursday: In the residence hall by 10:00 p.m. and Room check and Quiet Hour begins at is 11 p.m. Curfew on Friday and Saturday: In residence hall by 11 p.m., Room check, 12 a.m. and Quiet hour- 1 a.m.

Curfew means you must be in the building, and quiet hour means you must be in your room.
VISITATION

SPECTRA is an intense and demanding experience. Staff and students alike have a great deal to learn from each other; four and a half weeks is not much time, and it will go by very quickly. For the safety of everyone in the Residence Hall and in the interest of your student’s suitemates’ privacy, parents may only visit on

- Saturday, July 27, 2013 8:00 am – 12:00 midnight;
- Sunday, July 28, 2013 8:00 am – 6:00 pm;
- Friday, August 9, 2013 5:00 pm – 12:00 midnight.

Please keep in mind that your student cannot have a car during the SPECTRA program. Your student can only ride in SPECTRA authorized vehicles, vehicles belonging to parents, guardians, and the people who are on their medical consent form.

Driving

Students are not permitted to have a car or any other motorized vehicle available for personal use while participating in the SPECTRA program. You may not sit in or ride in any personal vehicle unless it is driven by the designated person listed on your vehicle permission form. There are no exceptions to this rule.

When visiting your student, enter the Residence Hall and go to the front desk. Please call your student’s room from the lobby to let him/her know you have arrived. You may go to your student’s room only when escorted.

NOTE TO SPECTRA STUDENTS:

VISITATION IN ROOMS OF THE OPPOSITE SEX IS STRICTLY PROHIBITED. IF YOU NEED TO CONSULT OR CHAT WITH STUDENTS OF THE OPPOSITE SEX, YOU ARE REQUIRED TO MEET IN THE LOUNGES AND/OR OTHER COMMON AREAS, and not in the STAIRWELLS or THE BACK OF THE RESIDENCE HALL.

Non–SPECTRA participants are not permitted past the first floor lounge area.

Weekends

SPECTRA participants are required to stay on campus throughout the program. Participants are not permitted to leave for the weekend except in dire emergencies of extenuating circumstances, which must be approved by the Director. Activities have been planned and participation in all activities during the weekend is mandatory unless otherwise mentioned.
Residence Hall Guidelines

In the Residence Hall, you are under the general supervision of the SPECTRA counseling staff. You are to respect their responsibility and authority. In addition to the rules and requirements in the Student Handbook and the Residence Hall Guidelines, the following rules help maintain a safe and positive living environment while you are here at the College:

1. No smoking, no candles, or incense burning in any part of the residence hall.
2. No playing sports, such as soccer, Frisbee, or football indoors.
3. No sliding down the stairs on mattresses, boxes or any other object that may injure you or others.
4. No rollerblading or skateboarding indoors.
5. No water guns, water fights, or throwing of other substances which could damage property or injure others.
6. Please refrain from bouncing basketballs in the residence halls (lobby, hallways, or in your room).
7. No throwing objects out of the windows.
8. Be respectful and courteous of LEADers and your peers at all times.

Room Key
Each SPECTRA student will be issued his or her own set of keys by the College’s Residence Life staff. All locks and keys are the property of the College of Charleston, and each student is responsible for returning these keys at the conclusion of the SPECTRA program. In the event that a student loses his or her keys, a set of new keys will be made at the cost of the participant.

If you lose your key, contact your LEADER immediately! The student will be charged $65.00 to replace a lost key.

Residential Maintenance Supplies
Any supplies, such as toilet paper, light bulbs, and trash bags are available at the front desk of the residence hall.

Room Assignments
Rooming assignments were made based on responses from your questionnaires. Because meeting new people from other communities is an important facet of SPECTRA/STEM, roommate changes are quite rare and can be made only with the approval of the Director. Generally, only special medical needs are considered valid reasons for changing room assignments.

Emergency Exits
Emergency Exits are marked and located throughout the residence hall stairwells. In case of an emergency, students should file out calmly through the emergency exits. The SPECTRA LEADers will check to determine that their students have evacuated and are accounted for. Students cannot reenter the building until instructed by the Head LEADER.

Room Decorations
Due to tight building maintenance scheduled on a campus that is occupied year round, you will not be able to attach pictures, posters, or other objects on the walls of the residence hall. You may keep a small amount of food in your room, provided it is stored in closed containers. You may not keep any food or drinks in your room that might contribute to unclean and unhealthy conditions, or attract unwanted inspectors. You are responsible for keeping your rooms and bathrooms clean.
MISCELLANEOUS

Worship
Churches, temples, and synagogues of varying denominations and non-denominations are well represented in Charleston. Many are within walking distance. Those that are not within walking distance may/may not offer transportation to and from worship services. Consult the local phone directory for information. Also campus ministry is available to assist you at 953-5675. Also, at 96 Wentworth St., is the Jewish Studies Center, housing the Jewish Studies program, which sponsors several events and programs for all interested students. Some examples of places of worship in the area are as follows:

Bethany Baptist Church – 790 Meeting Street 11:00 am
Bethel United Methodist Church - 57 Pitt Street 9:00 am 11:15 am
Brith Shalom Beth Israel Synagogue- 182 Rutledge Avenue TBD
Cathedral of St. Luke & St. Paul - 126 Coming Street 8:00 am and 11:00 am
Central Mosque, Charleston - 1082 King Street TBD
Circular Congregational UCC – 150 Meeting Street 11:00 am
Emanuel A.M.E. Church - 110 Calhoun Street 7:45 am and 11:00 am
Grace Episcopal Church - 98 Wentworth Street 8:00 am and 11 am
Jerusalem Baptist Church – 864 Rutledge Ave.  8:00 am1st and 3rd and 11:00 am
Kahal Kadosh Beth Elohim Synagogue - 90 Hasell Street Fridays 8:00 pm and Saturdays 10:00 am
Morris Brown AME Church - 13 Morris Street 8:00 am and 11:00 am
Morris Street Baptist Church – 25 Morris Street 11:00 am
Mt. Zion AME Church -5 Glebe Street 10:00 am
Plymouth Congregational UCC – 124 Spring Street TBD
St. Matthew's Lutheran Church - 405 King Street 8:30 am and 11:00 am
St. Patrick Catholic Church - 134 St. Philip Street 10:00 am

Museums and City Tours
We will make every effort to help you and your student learn more about Charleston, its rich history by visiting Avery Research Center and the Communications Museum located on campus.

Shopping
SPECTRA participants will be escorted to the Tanger Outlets and Super Wal-Mart in North Charleston during the program. There are convenient shops within walking distance on King Street.

Laundry
There are free washers and dryers in the Residence Halls. You will need to bring your own detergent, however, and other laundry supplies.

Snacks
Vending machines are located on the 1st floor of almost every building on campus. Within walking distance from the College (one block or less) are numerous fast food restaurants such as: Subway, Jack’s (hamburger and other specialties), Kickin Chicken, Firehouse Subs, Jimmy John’s and Norm’s (pizza and subs). In addition, ethnic restaurants (Soul Food, Chinese, French, Greek, Italian, and Indian) are available for dining and carryout, as well as yogurt and dessert shops.
FINANCES

Spending Money
Students should have spending money for weekend activities, snacks, books, school supplies, and personal needs. Please do not keep large amounts of cash on hand or in the Residence Hall. The College of Charleston does not accept responsibility for loss or theft of money or other personal property. Parents please do not send cash through the mail.

Banking
If you have an automatic teller machine card from a bank that participates in the national network, you may use that card to obtain cash at a participating bank or teller machine in that area. South Carolina Federal Credit Union and Wells Fargo have ATMs located in the Stern Center Breezeway on the first floor of the Stern Center. Wachovia also has an ATM next to the College Bookstore front entrance on Calhoun Street. First Citizens Bank has an ATM teller located on the corner of Calhoun and Meeting Street and at the corner of Meeting and Market.

Hairstylists and Barber Shops
Hair salons and barbershops are located within walking distance and riding distance downtown. Some local shops are listed at the end of this packet. Consult the local telephone directory for additional information on other shops.

By providing the below list of hair salons and barbershops, SPECTRA and/or the College of Charleston are not endorsing any of the providers listed and assumes no responsibility for the services provided by businesses listed below.

Listing

Blades Professional Barber
476 Meeting St # B, Charleston, SC - (843) 937-4995

Distinguished Gentleman
11 Cannon St, Charleston, SC - (843) 853-6411

Family Barber Shop
147 Spring St, Charleston, SC - (843) 722-3022

Gents Barber Spa
32 Vendue Range # 200, Charleston, SC - (843) 722-2233

Jim Riley Hair Design
14 Lockwood Dr, Charleston, SC - (843) 723-3938

Uncle Leon Barber & Variety
1108 King St # C, Charleston, SC - (843) 853-3711

Allure Color Specialist
415 King St, Charleston, SC - (843) 722-8689
Charisma Salon  
334 E Bay St # B, Charleston, SC - (843) 805-6437

Canvas Salon Hair Color & Design  
436 King St, Charleston, SC - (843) 727-1166

Casa Bella Beauty Salon  
92 Spring St, Charleston, SC - (843) 722-6865

Ebony Hair Affaire  
116 Cannon St # A, Charleston, SC - (843) 722-1334

Eleven Eleven Salon & Gallery  
320 King St, Charleston, SC - (843) 534-1101

Elysium Cosmetology Hair School  
4 Liberty St, Charleston, SC - (843) 937-0700

Hair Cuttery  
357 King St, Charleston, SC - (843) 577-9065

Halcyon Place  
48 Wentworth St, Charleston, SC - (843) 577-4230

Mel's Beauty Lounge  
42 Morris St # A, Charleston, SC - (843) 722-9154

Parlor  
476 King St, Charleston, SC - (843) 727-3677

Salon Couture  
420 King St, Charleston, SC - (843) 853-0505

Salon Solas  
49 John St, Charleston, SC - (843) 722-0233

Stella Nova Salon  
310 King St, Charleston, SC - (843) 853-6161

Stella Nova Spa Salon  
78 Society St, Charleston, SC - (843) 723-0909

Stuart Laurence Salon  
455 King Street, Charleston, SC - (843) 722-6776

Susan's Hair Studio  
190 Coming St, Charleston, SC - (843) 853-9400

Trend Benders  
87 Hasell St # D, Charleston, SC - (843) 722-6266

Ultra Beauty By Heyward  
119 Spring St # 3, Charleston, SC - (843) 577-7811
The College of Charleston or MSPS cannot store items for students however, listed below are a few storage businesses located throughout the Charleston area. We do not have a recommendation; therefore, you will need to select the storage business that will meet your needs.

By providing the below list of storage facilities, SPECTRA and/or the College of Charleston are not endorsing any of the providers listed and assumes no responsibility for the services provided by businesses listed below.

**A-American Self-Storage**  
2910 Garden Creek Road, Charleston, SC - (800) 462-3183

**Ashley Self Storage**  
2455 Ashley River Road, Charleston, SC - (843) 556-6300

**Carter’s City Self Storage**  
2143 Heriot Street, Charleston, SC - (843) 577-6642

**Extra Space Storage**  
2118 Heriot Street, Charleston, SC - (843) 937-8900

**North Charleston Self Storage**  
2586 Oscar Johnson Drive, North Charleston, SC - (843) 744-9919

**Pack Rat Self Storage**  
2170 Greenridge Road, North Charleston, SC - (843) 569-3100

**Public Storage**  
2363 Ashley River Road, Charleston, SC - (877) 258-8230

**St George Warehouse Inc.**  
1980 Technology Drive, Charleston, SC - (843) 856-2390

**Stockade Storage**  
1951 Maybank Highway, Charleston, SC - (843) 795-7177

**Storage Spot**  
3510 Glen McConnell Pkwy, Charleston, SC - (843) 766-9949

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**College of Charleston**  
**IMPORTANT TELEPHONE NUMBERS**
ACADEMIC ADVISING 953-5981
ADDLESTONE LIBRARY (GENERAL) 953- 5530
ADDLESTONE LIBRARY (REFERENCE DESK) 953-8000
BUSINESS and AUXILIARY SERVICES 953-4821
BOOKSTORE 953 - 5518
UNIVERSITY BOOKS 953-8700
CENTER FOR STUDENT LEARNING 953-5635
COUNSELING AND SUBSTANCE ABUSE 953-5640
DIRECTORY ASSISTANCE 805-5507
DISABILITY SERVICES 953-1341
**EMERGENCY/MEDICAL** 953- 5611
PUBLIC SAFETY (EMERGENCY NUMBER) 953-5611
PUBLIC SAFETY (NON-EMERGENCY NUMBER) 953-5609
GYMNASUM 953-9000
HEALTH SERVICES 953-5520
MAIL SERVICES 953-5534
OFFICE OF MULTICULTURAL STUDENT PROGRAMS & SERVICES 953-5660 / 953-5470
STUDENT LIFE/STERN CENTER 953-5726
TREASURER’S OFFICE 953-5572
VICTIM SERVICES 953 – 2273

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